


Activity Risk Assessment

Activity	Campfire Circle				
Address of premises	Hesley Wood Activity Centre, White Lane, Chapelton, S35 2YH				
Author of this risk assessment	Luke Joseph				
Issue Date	01/06/2023				
Review	This document is reviewed annually. We can review it sooner if needed.				
Reviewed by	Megan Hughes	Date	03/12/2024	Changes?	Yes, see review page
Reviewed by	Luke Joseph/ Alyssa Jordan	Date	05/12/25	Changes?	Yes
Checked by Operations Director	 Andy Moore	Date	12/12/25		

Explanation of Risk Rating: Risk Rating = Probability x Severity			Probability			Rating	Actions resulting from Risk Rating
			Unlikely 1	Likely 2	Certain 3		
Severity	1	Minor injury or damage	1	2	3	1-3	Low Risk: Carry on, ensuring controls are in place. No further controls required.
	2	Major injury or damage	2	4	6	4-6	Medium Risk: Implement extra controls if practical to reduce risk to low. Monitor risk level to ensure no increase.
	3	Severe injury or damage, Serious illness or death.	3	6	9	7-9	High Risk: Stop activity immediately. Implement further controls to reduce risk if possible. Find alternative method.

The Hesley Management Team will monitor and review the controls to reduce risk in accordance with South Yorkshire Scouts Health & Safety Policy.

The information contained within this Risk Assessment should be taken as the minimum requirement and is not to be considered exhaustive.

What is the hazard? How might people be harmed?	Risk Level (with existing control measures)			Who is at risk?	What are the control measures?
	Probability	Severity	Rating		
Logged seating – tripping over them and collapsing.	1	2	2	Participants	<p>Don't climb over the raised logs.</p> <p>Don't stand on the raised logs.</p> <p>Regular checks and maintenance.</p>
Electrical equipment – electrical shock.	1	2	2	All involved	<p>A Portable Appliance Test (P.A.T.) is required on all electrical equipment every 12 months.</p> <p>All on site electrics undergo regular fixed wire inspection by a competent external contractor.</p>
Fire – burns.	1	2	2	All involved	<p>Keep groups to seated areas. (see fire lighting risk assessment for working with fire)</p> <p>Keep the fire small and contained.</p> <p>Ensure wood used is free from nails and debris.</p>

Related Risk Documents

None

Review Log

Reviewed by	Date of review	Reason for review	Changes made	Actions required	If actions have been completed insert date completed
Megan Hughes	03/12/2024	Standardise and quality control	Page numbers added to improve document navigation. Activity-specific risks are placed under blue heading. Language throughout document simplified for accessibility.	None	
Luke Joseph / Alyssa Jordan	05/12/25	Annual review	Added additional information to electrical risk. Clarified working around fire.	None	

See Review Log – Campfire Circle for previous reviews and changes

Version 2 publication date: 05/12/2025