

Activity Risk Assessment

Activity	Pedal Karts				
Address of premises	Hesley Wood Activity Centre, White Lane, Chapelton, S35 2YH				
Author of this risk assessment	Megan Hughes				
Issue Date	15/07/2024				
Review	This document is reviewed annually. We can review it sooner if needed.				
Reviewed by	Alyssa Jordan	Date	30/10/2024	Changes?	Yes, see review page
Reviewed by	Luke Joseph/ Alyssa Jordan	Date	20/10/2025	Changes?	Yes, see review page
Checked by Operations Director	 Andy Moore	Date	04/11/2025		

Explanation of Risk Rating: Risk Rating = Probability x Severity			Probability			Rating	Actions resulting from Risk Rating
			Unlikely 1	Likely 2	Certain 3		
Severity	1	Minor injury or damage	1	2	3	1-3	Low Risk: Carry on, ensuring controls are in place. No further controls required.
	2	Major injury or damage	2	4	6	4-6	Medium Risk: Implement extra controls if practical to reduce risk to low. Monitor risk level to ensure no increase.
	3	Severe injury or damage, Serious illness or death.	3	6	9	7-9	High Risk: Stop activity immediately. Implement further controls to reduce risk if possible. Find alternative method.

The Hesley Management Team will monitor and review the controls to reduce risk in accordance with South Yorkshire Scouts Health & Safety Policy.

The information contained within this Risk Assessment should be taken as the minimum requirement and is not to be considered exhaustive.

What is the hazard? How might people be harmed?	Risk Level (with existing control measures)			Who is at risk?	What are the control measures?
	Probability	Severity	Rating		
Hazard arising from improper use of the activity.	2	2	4	All Involved	<p>Pedal Karts must be used as directed by the OP for Self-led activity.</p> <p>Group Leader/Responsible Adult is responsible for the safety of participants while using the Pedal Karts. Group Leader must always be present and ensure the good behaviour of group members throughout the session.</p> <p>First Aid kit will be present for the duration of the sessions.</p>
Equipment Failure/ Equipment Failure while in use.	1	2	3	Participants	<p>Equipment is inspected prior to first use of the day by Hesley Staff in accordance with the site inspection and replacement policy.</p> <p>Customers are to use equipment (i.e. Helmets and Karts) as directed by the OP for Self-led activity.</p> <p>Customers must stop using any damaged equipment immediately and report any damage caused or noticed to Hesley Staff.</p>
Weather: Wet/Stormy/Foggy Weather.	2	2	4	All Involved	<p>Session may have to be cancelled if it deemed unsafe due to wet/stormy weather which reduces grip.</p> <p>Foggy weather can cause limited visibility for participants, and the group Leader/Responsible Adult may need to assess conditions and act accordingly.</p>

What is the hazard? How might people be harmed?	Risk Level (with existing control measures)			Who is at risk?	What are the control measures?
	Probability	Severity	Rating		
Obstruction – Caused by nature.	2	1	2	All Involved	<p>Track to be inspected prior to the first use of the day by Hesley Staff in accordance with the site inspection policy.</p> <p>Obstructions to be cleared by Hesley staff as appropriate for usage.</p> <p>Participants must not use the track if an obstruction is evident. Participants must contact a member of staff if an obstruction is needed to be cleared.</p>
Obstruction – Caused by use.	2	2	4	Participants	<p>Only use designated track and destinated waiting area.</p> <p>Visual check that bystanders are clear of the track before letting the participant proceed.</p> <p>Participant to ensure adequate spacing between Karts on the track.</p> <p>Helmets must be worn by participants.</p> <p>Participants must not alter the track in any way without prior approval of Hesley Wood Management.</p>
Falls and Crashes.	2	2	4	Participants	<p>Helmets must be worn by participants.</p> <p>All participants must be able to control the Kart and understand how to brake.</p> <p>Karts must always have adequate space between them.</p> <p>Suitable adult supervision around the track.</p> <p>Session should be stopped immediately if it becomes evident participants cannot control the Karts.</p>

The following precautions apply when the activity is being used in a pop up location.

What is the hazard? How might people be harmed?	Risk Level (before control measures)			Who is at risk?	What are the control measures?
	Probability	Severity	Rating		
More hazards due to change of area i.e. main car park.	1	2	2	All Involved	Clear track/area marked out to avoid collisions from people wandering onto track. Any track/area must be suitable for use and clear of obstructions. Traffic movements prohibited in any space designated for Pedal Karts during session.
Overcrowding and Disorderly behaviour.	2	2	4	All Involved	Person in charge of Pedal Karts to ensure good behaviour of participants in the designated pedal karts area. Waiting area should be off the track and anyone posing a risk to themselves or others should be asked to leave.

Related Risk Documents

Operating Procedure (OP) for Pedal Karts, Inspection and Replacement Policy and Weather Policy

Review Log

Reviewed by	Date of review	Reason for review	Changes made	Actions required	If actions have been completed. Date completed
Alyssa Jordan	30/10/2024	Standardise and quality control	<p>Page numbers added to improve document navigation.</p> <p>Common risks that apply across Karting/sledging activities are now highlighted under green heading.</p> <p>Session-specific risks are placed under blue heading.</p> <p>New control introduced specifying customer due diligence on activities that are self-led.</p> <p>Language throughout document simplified for accessibility.</p>	None	

Luke Joseph / Alyssa Jordan	21/10/25	Annual	Track alterations by group. Session may have to stop due to participants being unable to control Karts. Change wording “event” to “Pop-up”	Update instructions None None	04/11/2025
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See Review Log – Pedal Karts for previous reviews and changes

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