

Hesley Wood Activity Centre
Canoeing Risk Assessment

Hazard	People At Risk	Control Measure	Review
Water i.e. Drowning	Participants, instructors and intruders.	<ol style="list-style-type: none"> 1. Every person on the water to wear an appropriate buoyancy aid. 2. All Staff trained in appropriate Emergency Action Process. 3. All Instructors to be trained to a satisfactory level and signed off as safe to run the session. 4. Maximum ratios are 2:10. 5. Intruders to be told to leave site. Staff to inform reception immediately. Manager to then take appropriate action if needed. 	30/11/2020
Broken glass and other debris on lake bed or lakeside i.e. Personal injury to participants	Participants, instructors	<ol style="list-style-type: none"> 1. Appropriate foot wear to be worn by all participants. (old trainers). No flip flops or crocs! 2. At low water levels avoid areas with known hidden objects i.e. Tree stumps. Instructor to use own judgement. 3. Regular visual checks when the water is at an abnormal level. 	
Water borne bacteria i.e. Infection	Participants, instructors	<ol style="list-style-type: none"> 1. Advise clients to wash hands after activity or shower where possible 2. Consider risk posed to open wounds 	
Equipment failure	Participants, instructors	<ol style="list-style-type: none"> 1. All Equipment to be inspected and logged in accordance with site Inspection and replacement policy. 	
Hazards arising from the actions of group members i.e. Overcrowding and Disorderly behaviour.	Everyone involved with the session.	<ol style="list-style-type: none"> 1. Group Leader in attendance. 2. Maximum group size 10. 3. If over crowding of the area occurs, stop the session. 4. If the behaviour of the group becomes disorderly, stop the session. 	
Hazards arising from the actions of instructor/staff	Participants instructors and spectators.	<ol style="list-style-type: none"> 1. All instructors must pass the in-house training and assessment before being allowed to run a session. 	
Weather i.e. Cold, Hypothermia, Heat Stroke	Participants.	<ol style="list-style-type: none"> 1. Shelter to be taken to the lake when sessions are taking place. 2. Sleeping bag and spare jacket to be taken down to lake. 3. Participants to bring spare clothes to lake. 4. Radio to be taken to lake to call for emergency aid. 5. Drinking water to be available. 	